



Temporary Housing Protocol for Frontline Emergency Response Team (ERT)

Optional temporary housing will be available to (1) the frontline Emergency Response Team (ERT) members while caring for residents during a positive COVID-19 outbreak, and (2) Team members who test positive and continue to work, plus an additional 72 hour incubation period.

Temporary housing will be available in a free-standing Sun Health casita or on an isolated resident floor within the community (if available) as a first choice, or through pre-arranged hotel accommodations as a second choice. Visitors should be strictly limited as to not potentially expose others. ERT members are responsible for incidentals and damages.

Meals will be provided by the campus and laundry services will be available by request if housing is utilized.

Steps to Initiate Temporary Housing

- Leader asks each exposed team member if temporary housing is needed.
- Leader will notify ED and HRBP (Jeff or Leilani) within two hours of team member COVID-19 exposure to request temporary housing if needed.

Hotel Accommodations

- The HRBP will arrange for temporary housing for hotel accommodations, and will share directly with the team member, ED and leader once the accommodations are secured.
- HRBP will:
 - Contact Dining Services Director to arrange for meal orders and delivery to team member, paid by Sun Health.
 - Communicate room accommodation details to team member.
 - Arrange for safe drop off of personal items from home to hotel for team member. If toiletries are needed, HRBP will arrange to provide them.
 - Check in daily to determine if team member continues to need temporary accommodations.

Campus Housing

- The ED will arrange for temporary housing at a community.
 - **Grandview Terrace** does not have available space, but LLV and TC may be able to accommodate.
 - **La Loma** has limited space.
 - **The Colonnade** has four guest rooms available for both TC and GVT for team members to utilize. LaVita and Trevi Rooms will be used as back-up.
- HRBP will:
 - Contact ED to confirm location of temporary campus accommodations.
 - Contact Dining Services Director to arrange for meal orders and delivery to team member, paid by Sun Health.
 - Communicate room accommodation details to team member.
 - Arrange for safe drop off of personal items from home to campus for team member. If toiletries are needed, HRBP will arrange to provide them.
 - Check in daily to determine if team member continues to need temporary accommodations.

Recommendations:

- Educate team members to practice individual safe Personal Protective Equipment (PPE) usage and disinfecting techniques.
- Provide disinfection "care package" to each team member who works directly with COVID-19 positive residents, to include gloves, disinfecting wipes, hand sanitizer.