



PROCESS: Grant-Seeking Policy

<i>Original Implementation Date:</i>	09/2020	<i>Date Reviewed/ Revised:</i>		<i>Area of Responsibility:</i>	Sun Health Foundation	<i>Version:</i>	1
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PURPOSE: The purpose of this policy is to provide direction and guidance from Sun Health Foundation to Sun Health employees seeking to raise funds in support of Sun Health programs and initiatives.

POLICY:

Sun Health Foundation is a 501(c)(3) tax exempt public charity which secures, accepts and manages charitable gifts to support current and future needs of Sun Health and its programs, as well as Banner Boswell Medical Center, Banner Del E. Webb Medical Center, and Banner Sun Health Research Institute (related entities).

Sun Health Foundation will review all fundraising activities directed to individuals, businesses and foundations on behalf of Sun Health and its related entities. In order to ensure appropriate adherence to Sun Health policies and state and federal regulations, all fundraising activities, including writing corporate or foundation grant requests, for the benefit of Sun Health and Sun Health Foundation must be approved in advance by the Chief Executive Officer or his/her designee.

In addition, all philanthropic donations and grants must be recorded with Sun Health Foundation to ensure appropriate tax documentation and donor stewardship.